

# Big Break 2012 Information

**Vision: That every student knows someone who truly follows Jesus.**

**Mission: Gospel taught, lived and shared.**

## **2012 Theme Verse:**

"You are the salt of the earth, but if salt has lost its taste, how shall its saltiness be restored? It is no longer good for anything except to be thrown out and trampled under people's feet.

"You are the light of the world. A city set on a hill cannot be hidden. Nor do people light a lamp and put it under a basket, but on a stand, and it gives light to all in the house. In the same way, let your light shine before others, so that they may see your good works and give glory to your Father who is in heaven."

**Matthew 5:13-16**

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You should find answers to most of your questions in this packet. If you have additional questions, please email us at [big.break@uscm.org](mailto:big.break@uscm.org) (preferred) or call the Big Break line at 800-825-9551 and leave a message.

Big Break will be held at the Edgewater Beach Resort in Panama City Beach, FL,  
<http://www.edgewaterbeachresort.com/>.

All students and staff must pre-register and pay the full registration fee before the registration deadline for your week, which is listed below.

## **Big Break 2012 Dates & Costs for Students:**

Week of March 3 - 10:	Pre-register & pay \$299 prior to February 25 registration deadline.
Week of March 10 - 17:	Pre-register & pay \$299 prior to March 3 registration deadline.
Week of March 17 - 24:	Pre-register & pay \$299 prior to March 10 registration deadline.

Note: There is not a deposit that will hold a place for housing. Everyone must be paid in full to be housed. Please make sure that your students understand this.

## **Pre-Registration Process:**

All pre-registration will be done online at our website, **[www.big-break.com](http://www.big-break.com)**. The registration site will be open no later than November 1. All students and staff must pre-register and pay in full before 11:59 pm Eastern Time on the Saturday prior to your arrival (see above for dates).

## **Student Payment Methods:**

When students pre-register at **[www.big-break.com](http://www.big-break.com)**, there will be a section where they can specify how they are paying – credit card, checks, or scholarship.

They can also pay using a combination of these methods. To use more than one method of payment, they will need to log out of their registration record, log back in, and choose the next payment type.

Students can make payments on the website by using a **credit card**, or they can mail a copy of their registration confirmation and a **check\*** made payable to “Big Break” for the full conference cost to:

Big Break, *your week #*  
100 Lake Hart Dr, #2500  
Orlando, FL 32832-0100

Students should also send an email to [big.break@uscm.org](mailto:big.break@uscm.org) stating that they have mailed checks so that we will know to house them.

\*Checks must be postmarked by the registration deadline for your week (see above). If a student is not able to send in a check by that date, you can scholarship them and they can bring a check to Big Break and we will credit the scholarship account. This method will reserve the student’s spot because you are guaranteeing that they will pay. We will remove the scholarship information when the student pays in PCB.

If the student selects “**scholarship**” they will need to enter a staff member’s name for verification. The staff member will add the chartfield or staff acct info to that student’s payment info. Detailed information on submitting scholarships can be found at the end of this document.

#### **Contribution Checks:**

If a student has a contribution check that will help pay for the conference fee, you can 1) deposit the check into your campus scholarship account and enter that chartfield information and amount for them on the registration site (see below for detailed info), or 2) mail the checks to Big Break, *your week #*, 100 Lake Hart Drive #2500, Orlando, FL 32832-0100. **All checks must be postmarked by the registration deadline for your campus.**

If a student has paid in full prior to the registration deadline and raised additional money, they can bring contribution checks to registration, where they will be reimbursed for per diem. Attendees are allowed to raise \$52 per day, including travel days, for per diem, covering meals and incidentals. Please let your students know that Campus Crusade will take 12% out of all contribution checks over the registration fee (\$299).

#### **Paying for Several Students with One Check:**

If one check is written for several students that have pre-registered online, please enclose a list of all the students whose registration fee is included when you mail the check.

#### **Refund Policy:**

If a student cancels his or her registration prior to the pre-registration shut down date, that student can receive a full refund minus \$50. If a student cancels his or her registration after pre-registration is closed, that student will only receive a refund of \$70. However, if someone of the same gender wants to take their place at the conference, they may. Please let us know so that we can change the name on the housing list. The students will reconcile finances on their own.

#### **Staff Registration and Payment:**

All staff members will need to pre-register online at [www.big-break.com](http://www.big-break.com). Staff accounts will be charged after the conference ends.

Married staff members can register both husband and wife at the same time. If spouses and children are coming, make sure that they are registered for the conference. There is no charge to bring children to the conference. Please be aware that Big Break does not offer childcare.

### ON-SITE REGISTRATION

Each student will come through on-site registration in the conference center at the Edgewater Beach Resort to receive their condo key, conference materials, and t-shirt (if ordered). **We will not be able to accept walk-ups or students that have not pre-registered and pre-paid.**

Check-in begins on Saturday at 4:00pm and closes at 7:00pm. After 7:00pm, groups can check in at the Edgewater front desk.

- ◆ Please do not arrive at the registration site earlier than 2:00pm on Saturday.
- ◆ Rooms at the resort will not begin to be available until after 4:00pm on Saturday.
- ◆ For the weeks of March 10 and March 17, some rooms will not be available until after 7:00pm due to the high volume of rooms needing to be cleaned from the previous Big Break week. Please be aware of this when making your travel plans.

### STAFF HOUSING

We offer special pricing to our CCC staff for housing at Big Break. These prices are for **staff and ministry volunteers only** and are not available for students.

Each condo is individually owned; therefore the bed configuration of each unit is different. We are not able to guarantee what type of beds your unit will have. Each unit has a sleeper sofa.

#### Edgewater Golfside Villa:

1 Bedroom unit \$904*	Sleeps 4 Max
2 Bedroom unit \$1,072*	Sleeps 6 Max
1 Bedroom in a shared 2 Bedroom unit \$536 (Based on availability**)	
3 Bedroom unit \$1,499*	Sleeps 8 Max

#### Edgewater Oceanfront Unit:

1 Bedroom unit \$1,117*	Sleeps 4 Max
2 Bedroom unit \$1,293*	Sleeps 6 Max
1 Bedroom in a shared 2 Bedroom oceanfront unit \$639 (Based on availability**)	
3 Bedroom unit \$2,049*	Sleeps 8 Max

\*This cost will be divided by the number of adults occupying the unit.

\*\*Shared units are only available if there are others who request the same arrangement.

**Rooming with Students:** The charge for staff to room with 5 to 7 students will be \$254 per week.

**Important Staff Housing Note:** All of the above information is based on availability at the resort for each week. Please know that we will make every effort to meet your request, but there are no guarantees that the housing options you desire will be available.

## PROGRAM

### **Student Led Worship:**

We will be holding auditions for our Big Break worship teams. Please send us video recordings (must be a live recording) of your worship band at least **four weeks** prior to your arrival. We will choose one band per week to lead in our worship time. Please contact [Glen.Nielsen@uscm.org](mailto:Glen.Nielsen@uscm.org) for the exact due dates for band selections. For the selected bands, Big Break will cover \$200 of the \$299 registration fee for up to nine people – the band (up to seven people), a band liaison, and one sound person to run the band monitor system.

Our address:

Big Break Auditions  
100 Lake Hart Dr., #2500  
Orlando, FL 32832-0100  
Or email your videos to [Glen.Nielsen@uscm.org](mailto:Glen.Nielsen@uscm.org)

## ADDITIONAL INFORMATION

### **Promotional Materials for your Campus:**

You can download and print “save the date” flyers for your campus from [www.Big-Break.com](http://www.Big-Break.com) or you can order them from FedEx Office Print Online and have them delivered directly to your location. To order from FedEx, go to <https://printonline.fedex.com/v2.2.0/cru/> and sign in using the userid and password cru.user. Go to Catalog, then Big Break.

There will also be a promotional video for Big Break on the website for you to download and use. It helps explain to your students what Big Break is about.

### **Staff Reception:**

During Big Break, on Sunday at 4:00 p.m. we will host a Staff Reception. This will provide you with the chance to connect with other staff members at the conference, get an orientation to the week’s program, and have your questions answered. This is a valuable time to help you maximize the week with your students. Student-led movements may send a student representative to this reception.

### **Friday Breakfast:**

During Big Break, on Friday at 9:00 a.m. we will host breakfast for staff and leaders of student-led movements. We host this time to thank you for your efforts in bringing students to Big Break, and more importantly, to get your feedback on the week.

### **T-Shirts:**

Big Break t-shirts must be pre-ordered by the dates listed on the Big Break website, [www.Big-Break.com](http://www.Big-Break.com). Ordering info (price, sizing, etc) will be listed on the website. Shirts are ordered when registering online.

### **Room Block at Edgewater:**

We have contracted with the Edgewater Beach Resort for a certain number of rooms for each week. Due to fire code regulations, we can only house a specific number of people per room. Because of the large Spring Break crowd in Panama City Beach, we are often not able to add additional rooms at the Edgewater.

Once online registration opens, we will display the number of **paid in full** registrants on the main page of [www.Big-Break.com](http://www.Big-Break.com) along with the maximum occupancy for each week. When/if we reach the maximum number of people that we can house in our room block who have **paid in full** on the registration system, we will close this registration and open a commuter registration. See below for information on students/staff finding their own housing in Panama City Beach in the case that we fill our room block.

We will send you an email the day after registration closes with information on grouping your students for room assignments.

**Note: We cannot place students in our housing block who have not paid the registration fee in full.**

### **Commuters:**

**Because of our contract with the Edgewater Beach Resort, commuters cannot be allowed to attend Big Break unless we have filled our room block for the week.** When, and only when, our room block at the Edgewater is filled, we will open a registration site for commuters.

Commuters will not be allowed to stay in rooms that are contracted under our room block at the Edgewater except in the case of a cancellation.

**Note:** Please make sure that your students understand that overfilling rooms is illegal due to the fire code regulations in Panama City Beach. Do not encourage or allow them to do this.

### **Housing for Bus Drivers:**

Efficiency rooms are available for bus drivers at \$717/week. If possible, you may want to let the bus company make the arrangements for its drivers. Often, bus companies buy large blocks of rooms in PCB to house their drivers. If you are hiring a bus from a company, check to see if you can hire them to take you to and from PCB, along with any shuttling you may want during the week.

**Note:** You may want the drivers to take your campus grocery shopping.

The Edgewater Beach Resort has a parking area for buses. We will send that info to you a few days before you arrive.

### **To See Students' Registration Info and Add Scholarships:**

- ◆ Log on to **staff.campuscrusadeforchrist.com**.
- ◆ Click on **Tools** on the top menu bar.
- ◆ Click on Conference Registration System 2.0
- ◆ Search for 2011 Big Break and find the week your campus will attend.
- ◆ Click **Manage**.
- ◆ Select **Search Registrants** from the options along the top.
- ◆ Use the **Advanced Search** to generate a list of students from your campus(es).

- ◆ Click on a student's name to view their registration info.
- ◆ To add a scholarship, choose the appropriate type of scholarship (Ministry Account or Staff Account) from the **New Transaction** dropdown box.
- ◆ Enter the amount of the scholarship and the account that is paying for the scholarship. Put your name (as authorizer) and any additional info in the Comment box and then click **Create**.

**Questions:**

Please email us at [bjg.break@uscm.org](mailto:bjg.break@uscm.org) (preferred) or call 1-800-825-9551 (voicemail only).